



## Texas Petroleum Marketers and Convenience Store Association YEAR 2012 FOUNDATION SCHOLARSHIP APPLICATION

The Texas Petroleum Marketers and Convenience Store Foundation (TPCA Foundation) will award a four-year, \$4,000.00 scholarship (\$1,000.00 annually) to five outstanding students in the state of Texas. This includes the TPCA WRANGLERS Associate Member Scholarship. Scholarships will be awarded to students graduating from accredited senior high schools within the state of Texas.

### **APPLICATION PROCEDURE**

Applications may be typewritten or printed by hand, must be completed in full, be accompanied by required documentation.

**Deadline: The deadline for submission of the applications to be returned to the school for review will be set by the individual participating school. However, all nominated applications to the Texas Petroleum Marketers and Convenience Store Foundation must be received or postmarked no later than Friday, February 24, 2012.**

### **APPLICANT ELIGIBILITY**

To be eligible to apply for this scholarship, an applicant must meet criteria of citizenship, residence, academic standing, recommendation from his/her high school personnel (education) administrator, college/university enrollment plans, demonstration of leadership, character, citizenship and economic need.

The applicant must also be a dependent child of an active marketer, an active marketer's employee, or an active associate member of the Texas Petroleum Marketers and Convenience Store Association/Texas Food & Fuel Association to apply to the Foundation for a scholarship award. Initial recipients shall be graduating high school seniors and each must be a United States citizen and qualify as a "dependent" of the member or the member's employee based on the rules in effect for federal income tax purposes.

**Citizenship:** Applicant must be a citizen of the United States or be born in the United States and be a resident of the State of Texas. If place of birth of applicant as indicated on application and/or transcript is other than the United States, appropriate proof of citizenship must be furnished with application.

**Residency:** The applicant must be a graduating senior or have been a qualified graduate of one of the accredited public/private senior high schools in the participating school district.

**Academic Standing:** The applicant must be a graduating high school senior ranked in the upper one-half (1/2) of his/her graduating class at the completion of his/her first semester of the senior year or at the time of the applicant's graduation. This ranking is to be verified as part of the official transcript or by an accompanying certification from an appropriate school official. Applicant's transcript must reflect that he/she has successfully passed the TAAS or equivalent replacement MASTERY/EXIT LEVEL exam at the time of application.

**Graduation:** The applicant must be eligible to attend an accredited college following the awarding of the scholarship or have been a mid-term graduate at the conclusion of the semester immediately preceding (within one year) the awarding of the scholarship.

**College Entrance Examination: No application will be accepted without SAT or ACT scores.** The applicant must have taken either the SAT or ACT College entrance examination and furnish proof of the test score and date(s) taken. Applicants must score a minimum of 1350 on the SAT or a minimum score of 19 on the ACT in order to apply for the scholarship. These scores must be indicated on the application and verified either on the applicant's transcript or with a separate record of the scores that is attached. The highest score will be used for evaluation purposes, regardless of date taken. Applicants may not combine test scores from different test dates.

**Collegiate Acceptance/Enrollment:** The applicant must enroll or plan to enroll in either a college, university, or other recognized institution of higher education and participate in a curriculum leading to a bachelor's degree. Applicant must have applied for admission at time scholarship application is submitted and if available at the time of application, a copy of the acceptance letter for enrollment should be included with the application. Applicant must indicate choice of major and career planned.

**Activities:** Leadership potential and character of the applicant should be demonstrated through an applicant's responses to the categories of the application detailing school, extracurricular and community activities and achievements. Personal references will provide additional information as well.

**Narrative:** Each applicant must include a typed or handwritten narrative of no more than two, 8 ½" x 11" sheets, double-spaced. In this narrative, the applicant may supply any information that he/she feels is pertinent to the application receiving proper consideration. Applicant's name, address and high school must appear as a heading to the narrative in the upper right hand corner of page one.

**Photo:** Each applicant must furnish a recent bust photograph, no smaller than 2" x 3". Picture should be enclosed in an envelope that is attached to the application. Do not staple or tape the photo directly to the application. Do not send Polaroid, instant photos or color photocopies of photographs. Photo should be identified with applicant's name typed on a label affixed to photo or written on back in soft pencil.

**References:** Each applicant may submit up to three (3) letters of personal reference. References may be either typed or handwritten and should include the name, address and daytime phone number of the person making the recommendation, as well as an indication of the person's relationship to the applicant (teacher, minister, employer, relative, etc.) These letters must be attached to the application. References should indicate knowledge of applicant's character, determination to pursue a college education and any other factors that will assist evaluation. No more than three letters may be submitted per applicant and no letter should exceed two pages in length.

**Documentation:** Each application must be accompanied by an official transcript showing academic average and grading scale through four years of high school, class size and official ranking of applicant; proof of either SAT or ACT scores; proof that applicant has passed the TAAS MASTERY/EXIT LEVEL exam; narrative; photo; references; proof of citizenship. If the transcript does not list the school's grading scale, a letter with this information must be included from the registrar or counselor.

**Deadline: All nominated applications to the Texas Petroleum Marketers and Convenience Store Foundation must be received or postmarked no later than Friday, February 24, 2012.**

**The mailing and the physical delivery address is Texas Petroleum Marketers and Convenience Store Foundation, 401 W. 15<sup>th</sup> Street, Suite 510, Austin, Texas 78701-1671. Telephone: (512) 476-9547.**

**The Texas Petroleum Marketers and Convenience Store Foundation will not accept applications directly from students. Please mail your application.**

Applications should be stapled together only. Do not bind. Do not put in sheet protectors. Applications will not be returned and become the property of the Texas Petroleum Marketers and Convenience Store Foundation.

### **EVALUATION PROCEDURE**

For the purposes of evaluation of applicants, a selection committee independent of the TPCA Foundation will review all properly completed applications. Incomplete applications will not be considered. A rating sheet will be used as part of the evaluation process, with each application scored individually on the basis of the criteria outlined in the eligibility section.

The recommendations of the evaluation committee will be referred to the Texas Petroleum Marketers and Convenience Store Scholarship Foundation.

### **NOTIFICATION OF RECIPIENTS**

Recipients of scholarship awards will be notified individually by the Texas Petroleum Marketers and Convenience Store Association Scholarship Foundation. The TPCA Scholarship Foundation will also notify the central administrative office of each participating school district of the names of the recipients of the scholarships.

Notification will be made prior to the completion of the Spring semester in which the scholarship is to be awarded. The scholarship will be presented during the Texas Petroleum Marketers and Convenience Store Association's Annual Convention, to be held in Grapevine, May 7 – 8, 2012.

### **PAYMENT OF STIPEND**

It is the responsibility of each scholarship recipient to notify the Texas Petroleum Marketers and Convenience Store Association Scholarship Foundation within 30 days of the beginning of school of the address of the Financial Aid Office and/or Scholarship Office of the college/university that the recipient will attend in the fall semester. Payment of the scholarship will be made directly to the Financial Aid Office at the rate of \$500.00 per semester in which the recipient is enrolled for 12 or more semester hours and is in good standing academically.

To maintain eligibility, the recipient must comply with all scholarship policies of the Texas Petroleum Marketers and Convenience Store Scholarship Association Foundation. A copy of these policies will be furnished to each recipient upon notification of receiving the award.

**Texas Petroleum Marketers and Convenience Store Association  
Foundation Scholarship  
for Participating Public High Schools**

**Information Summary**  
*(please print or type)*

Date of Application: \_\_\_\_\_

Full Name of Applicant: \_\_\_\_\_

Name You Prefer To Be Called: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

High School: \_\_\_\_\_

School District: \_\_\_\_\_

SAT/ACT Score: \_\_\_\_\_ Date Taken: \_\_\_\_\_

Name of University/College You Will Attend: \_\_\_\_\_

Planned Major Field Of Study: \_\_\_\_\_

Sponsoring Company: \_\_\_\_\_

Relationship To Member Or Associate Member Of TPCA: \_\_\_\_\_

**Application Form for  
Texas Petroleum Marketers and Convenience Store Association  
Foundation Scholarship**

*(please print or type all information)*

**Scholarship eligibility requires that applicant be a U.S. citizen or be born  
In the United States and be a resident of the State of Texas**

Date: \_\_\_\_\_ County: \_\_\_\_\_

School District: \_\_\_\_\_ High School: \_\_\_\_\_

**ABOUT THE APPLICANT:**

Full name of Applicant: \_\_\_\_\_ M or F

Name you prefer to be called: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date and Place of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

**Are you a citizen of the United States? YES or NO**

*You must be a U.S. citizen or be born in the United States to apply for any Texas Petroleum Marketers and Convenience Store scholarship. If your place of birth is other than the United States, proof of citizenship must be furnished with this application.*

**FAMILY INFORMATION:**

*Check the applicable blank:*

I live at home with both parents.

I live in a single parent household with my \_\_\_\_\_

Other, please explain if you live with a guardian, grandparent or have other arrangements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
 If your parents are divorced, does your non-resident parent contribute to your support?  YES. Amount per year \$\_\_\_\_\_  NO

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of children in your family: \_\_\_\_\_

Number and ages of siblings who reside at home with you \_\_\_\_\_

Number of siblings who will attend college at the same time as you \_\_\_\_\_

**Father's / Guardian's Name** \_\_\_\_\_ Age \_\_\_\_\_

Living?  YES  NO

His Occupation \_\_\_\_\_

Place of Employment \_\_\_\_\_

Daytime phone number \_\_\_\_\_

Email Address \_\_\_\_\_

College Attended \_\_\_\_\_ Years \_\_\_\_\_

**Degree** \_\_\_\_\_ **YES or NO**

**Mother's / Guardian Name** \_\_\_\_\_ Age \_\_\_\_\_

Living?  YES  NO

Her Occupation \_\_\_\_\_

Place of Employment \_\_\_\_\_

Daytime phone number \_\_\_\_\_

Email Address \_\_\_\_\_

College Attended \_\_\_\_\_ Years \_\_\_\_\_

**Degree** \_\_\_\_\_ **YES or NO**

**Academic Information**

Name of High School \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Date of anticipated graduation \_\_\_\_\_

Number in your graduating class \_\_\_\_\_ Your rank \_\_\_\_\_

Are you class Valedictorian? \_\_\_\_\_ Salutatorian? \_\_\_\_\_

Your scholastic average for four years: \_\_\_\_\_ Grade Scale \_\_\_\_\_

***(If scholastic average is not a numerical percent (98.6%), it must be presented with the grade scale on which it is based (ex. 3.87 on 4.0 scale). Counselor or school official should provide this data and student's transcript should verify the grading system with numerical equivalents/ranges indicated.)***

Were you in honors or advanced classes? \_\_\_\_\_

If answer is "yes" please list these courses in spaces provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **College/University Plans**

Have you applied for admission to a college, university or other recognized institution of higher education? \_\_\_\_\_

Have you been accepted? \_\_\_\_\_

List name(s) of institutions to which you have applied and indicate if you have been accepted or not at this time.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is your SAT score? \_\_\_\_\_ ACT score? \_\_\_\_\_

Date exam(s) were taken \_\_\_\_\_

***(No application will be considered without SAT or ACT score; the minimum SAT score is 1350; the minimum ACT score is 19)***

What is your planned major in college? \_\_\_\_\_

What is your planned career? \_\_\_\_\_

Have you qualified for any advanced placement? If so, list subjects and hours credited.

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**ACTIVITIES, HONORS, & AWARDS**

In the spaces below, list any offices held or awards received in high school. If a repetitive award or recognition, please indicate years achieved. For example, National Honor Society – 1, 2, 3, 4.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**Extracurricular Activities**

In the space below, please outline other clubs or activities in which you have participated, indicating any other awards, recognition or offices held in conjunction with them. For example, Interscholastic League competition, etc.

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**Community Activities**

In the space below, please outline any other activities in which you participate, indicating any special recognition you might have received. For example, church/synagogue activities or community service projects.

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**FINANCIAL INFORMATION**

Indicate approximate cost per semester at the college/university which you will attend. Please indicate tuition, fees, books, housing, food, recreation/travel, as separate items.

Name of college/university\_\_\_\_\_

Estimated tuition/fees per semester\_\_\_\_\_

Live in Dormitory **YES or NO**

List any other miscellaneous expenses you anticipate\_\_\_\_\_

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Savings and cash available at start of college\_\_\_\_\_

How much financial assistance can you anticipate receiving from your parents, relatives or other sources per semester?\_\_\_\_\_

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**WORK INFORMATION**

Please indicate any previous work history you may have, including jobs you have held throughout high school. Also, please detail how important it will be for you to work while in college and plans you have to secure employment while in college.

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**SCHOLARSHIP, GRANT, LOAN INFORMATION**

Are you applying for other scholarships, grants or loans? **YES or NO**

*If answer is “yes”, please list names, amounts, whether scholarship, grant or loan, and indicate if you have received confirmation or any other financial assistance. Indicate status as Pending, Confirmed or Rejected. You may attach an additional sheet if necessary.*

Name of Scholarship	Loan / Grant	Grant	Status
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Please circle the amount that best describes your family's annual gross income:

Less than \$10,000	\$30,000 to \$35,000	\$60,000 to \$70,000
\$10,000 to \$15,000	\$35,000 to \$40,000	\$70,001 to \$75,000
\$15,001 to \$20,000	\$40,001 to \$45,000	\$75,001 to \$80,000
\$20,001 to \$25,000	\$45,001 to \$50,000	\$80,001 to \$90,000
\$25,001 to \$30,000	\$50,001 to \$60,000	\$90,001 to \$100,000
		\$100,001 or more

Please list any specific reasons why you need financial assistance to attend school:

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### **PERSONAL REFERENCES**

Please list the names and addresses of no more than three persons from whom you have attached recommendations with your application. Letters must indicate name and daytime phone number of person submitting recommendation.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### **Certification of Application by School Officials**

We have examined this application and find the records to be true, accurate and complete. Furthermore, all required documentation is attached.

School Administrator \_\_\_\_\_ Date \_\_\_\_\_

School Official \_\_\_\_\_ Date \_\_\_\_\_

Please list the name, title and daytime phone number of a contact person whom the Texas Petroleum Marketers and Convenience Store Foundation may reach at the high school should there be any questions about either the applicant or the application itself. This contact person may be someone other than those school officials certifying application.

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone Number \_\_\_\_\_

**Certification by Applicant and Authorization for Verification**

I hereby certify the statements contained in this application are true, accurate and complete and that I presently meet all eligibility requirements set forth in this Application. If selected to receive a Texas Petroleum Marketers and Convenience Store Association Foundation scholarship, I understand that I am expected to abide by the policies governing the TPCA Foundation scholarship program. (Note: Any false statement in this Application shall constitute grounds for revocation or withdrawal of any awarded scholarship.)

I hereby authorize any person, firm or entity to release to the Texas Petroleum Marketers and Convenience Store Association Scholarship Foundation, or their authorized representatives, information concerning the subject matter of the statements I have made in this application, including, but not limited to, information concerning my academic record, activities, honors and awards, citizenship or residency, and financial situation. A copy of this authorization is agreed by the undersigned to have the same effect and force as an original. Any person, firm or entity releasing matters pursuant to this authorization is hereby absolved from any liability.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent of Guardian \_\_\_\_\_ Date \_\_\_\_\_